



UNIVERSITY SCHOOLS

HOME OF THE BULLDOGS

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MEETING MINUTES

UNIVERSITY SCHOOLS BOARD OF GOVERNORS

Wednesday, February 21, 2024

Main Building Room 1414

Board Members Present: Jake Daggett, Eric Fitzsimons, Ryan Mayeda, Justin Nelson, Jake Pierce, Greg Pierson, Carol B. Riggs, Amanda Widel (Faculty Rep), Scott Williams

Staff Present: Jennifer Weaver, Sue Toricelli, David Jones, Mike Mazurana, Kyle Schuyler

6:00 P.M. Regular Board Meeting

- 1.0 CALL TO ORDER
 - Call to order at 6:00
- 2.0 ADOPTION OF AGENDA
 - MOTION TO ADOPT THE AGENDA - GREG (JUSTIN) PASSED
- 3.0 APPROVAL OF MINUTES
 - 3.1 [JANUARY 10, 2024](#)
 - MOTION TO APPROVE THE MINUTES - GREG (SCOTT) PASSED
 - 3.2 [JANUARY 12, 2024 WORK SESSION](#)
 - MOTION TO APPROVE THE MINUTES - GREG (SCOTT) PASSED
- 4.0 COMMUNITY DIALOGUE
 - NONE

5.0 SAFETY & SECURITY - TECHNOLOGY

- Dave Wertz presents to the board and explains a few of the tech upgrades to the sound system in the patio and food court. They are also working to prepare for upcoming testing.
- Dennis presents to the board on a few security focus areas and a few operations projects. We recently executed a “secure” drill. That drill is a part of the “I love u guys” standard response protocol. They are planning the new data access locks on the interior doors. Several team members attended a risk assessment training and there will be an online security training. There are plans to recruit a security ambassador to help with the logistics and communication to make everything run smoothly.

6.0 STAFF REPORTS

6.1 Superintendent’s Update

- Superintendent Weaver presents to the board and talks about the recent CASE conference that she attended. The keynote speaker focused on aspiring to make people feel welcome and affirms a lot of information that we have included in our strategic plan. Power School is being launched which is great new upgrade to our systems management. Some other upgrades include Parent Square and the new website. Both of those are getting closer as well. We are almost to the final piece of the Smart Lab project so that will be underway soon.

6.2 Principal’s Update - Mike Mazurana

- Today we celebrated 100 days of school and all of the students dressed up as elderly people for a parade. Bulldog Family Reads Together is coming up soon which is always a fun event. All the elementary students are reading the same book along with teachers and parents. March 1 is the celebrities reading where community members come in and read to the kids. District Battle of the Books is coming up as well. Professional development has lately been focused on increasing engagement. So our teachers have been using their in-session days to discuss and collaborate on different methods they use in the classroom. Weaver also talks about removing the solar panels and the grant that will go towards replacing parts of the roof.

6.3 [Business Manager’s Update](#)

7.0 ITEMS FOR ACTION

7.1 Consent Agenda: Board members will be asked if they wish to discuss any issues listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together.

7.1.1 [Personnel](#)

- Motion to approve consent agenda - Eric (Jake P) Passed

7.2 BEST Grant - Award of Contract

- Motion to award the contract of the BEST Grant - Jake D (Eric) Passed

7.3 Board Director Resignation

- The board has received a letter of resignation from Thomas M. Roche.
- Motion to accept the resignation - Jake D (Jake P) Passed

7.4 Staff Retention Bonus

- Motion to approve the staff retention bonus - Eric (Greg) Passed

8.0 ITEMS FOR DISCUSSION

8.1 [BOARD OF GOVERNORS- ELECTION TIMELINE](#)

- THERE WILL BE FOUR OPEN POSITIONS NOW INCLUDING THE OPENING FROM THOMAS'S RESIGNATION.

8.2 [2024-2025 STUDENT CALENDAR \(STAFF CALENDAR\)](#)

- A MAIN FOCUS OF THIS YEAR'S CALENDAR COMMITTEE WAS TO CLARIFY THE INFORMATION SO THAT EVERYONE IS ON THE SAME PAGE AND CAN PLAN AHEAD. THEY COLLECTED A LOT OF FEEDBACK DURING THE DECISION MAKING PROCESS.

8.3 MASTER PLAN UPDATE

- WE HAVE RECEIVED A FEW DRAWINGS FROM THE MASTER PLAN MANAGER. WEAVER PLANS TO HAVE A COMMITTEE MEETING TO START THE PROCESS. JUSTIN NELSON AND GREG PIERSON JUMP ON BOARD TO HELP WITH THE PLANNING SINCE THOMAS ROCHE WILL NO LONGER BE A PART OF THAT COMMITTEE. THERE ARE LOTS OF OPTIONS TO DISCUSS IN THE NEXT STAGE OF THE PLAN. THOSE DISCUSSIONS MIGHT INCLUDE REVISITING THE JOINT USE AGREEMENT. THIS CONVERSATION PRESENTS FANTASTIC OPPORTUNITIES TO GROW DIFFERENT PROGRAMS. CAROL SUGGESTS THAT WE SUPPORT SEVERAL PROGRAMS IN THE ARTS AND PUT SOME EFFORT INTO THOSE STUDENTS. MEMBERS DISCUSS THE POSSIBILITY OF MULTI-USE FACILITIES.

8.4 [STRATEGIC PLAN UPDATE](#)

- AFTER COLLECTING ALL OF THE SURVEY DATA, WE HAVE CREATED A DRAFT OF THE 5-YEAR STRATEGIC PLAN. WE HAVE IDENTIFIED THE MAIN THEMES FROM THE DATA AND HAVE PRIORITIZED A FEW GOALS FROM THOSE THEMES. THE NEXT STEP IS TO TAKE THOSE THEMES AND CREATE ACTION STEPS. THE STEERING COMMITTEE WILL MEET NEXT WEEK TO CREATE AND ASSIGN ACTION STEPS.

9.0 BOARD REPORTS/COMMUNICATION

9.1 BOG Report - Chairman

- Ryan shares his appreciation for all of the board members who have been involved with committees. He also suggests finding another way to honor Linda Witt and celebrate the impact she has had.

9.2 Communication from the Board

- Scott shares that it's been good to be a part of the MTSS committee. He shares his appreciation for being a part of a great school.
- Jake Daggett shares the same appreciation.
- Greg attended the celebration for Linda Witt and shares his appreciation for her.
- Eric talks about his new batch of interns that have started working with him. He also shares about a new student engagement project he is working on.
- Jake Pierce shares his appreciation for Sue and her team for all of the work they've been doing. He shares the same for Amanda.
- Justin thanks the team for working on the strategic plan. He also shares how he's enjoyed the bulldog reads project.
- Amanda talks about girls basketball doing really well in the state tournament and announces the play coming up next week.
- Carol shares about the USPTO meeting and talks about applying for a grant to help with the food pantry. She also has some thoughts around student attendance.

9.3 Joint Use Report

- Eric shares that they are gathering bids on several maintenance items. Carpet, paint and furniture updates are all in the pipeline.

9.4 Capitol Planning Report

- None

9.5 Fundraising Report

- None

10.0 FUTURE BUSINESS

11.0 NEXT REGULAR MEETING – MARCH 20, 2024

12.0 ADJOURNMENT

- MOTION TO ADJOURN AT 7:50 - ERIC (JUSTIN) PASSED