



USPTO Board Meeting Agenda

November 16, 2023, 7:00 PM

----- Agenda Topics -----

		<i>Time/Notes:</i>
Call Meeting to Order	<p><i>Determine Quorum ((5 voting members - those who have attended/volunteered at 3 events)</i></p> <p><i>Attendees - Please sign in on the sign-in sheet or on the chat feature; include your child(ren) teachers and advisors</i></p>	<p>The meeting was called to order at 7:04.</p> <p>Review minutes from the last meeting</p>
Officer Report's <ul style="list-style-type: none"> • Secretary • Treasurer 	<p>Approve Minutes from October 2023- Lauren</p> <p>*Treasurer's Report- Jenny Williams</p> <p>Treasurer Report</p>	<p style="text-align: center;"><i>Motion - Heather Daub</i></p> <p style="text-align: center;"><i>Second - Alisha Shultz</i></p>
Teacher & Admin Updates	<p>Floor open to any teacher/admin with updates</p>	<p>The biggest thing for Sept and Oct was the fundraiser. Forty-five thousand dollars earned. Increase from previous years. Total account balance is \$110,00. The amount available is \$70,000.</p> <p>Giving Tree has more students needing support and donations than in previous years. Last year there was a monetary need. USPTO was thinking of allocating \$50 per student. There is \$2,000 allocated.</p> <p>Jacinda Gallegos motioned</p> <p>Cayla Craig second</p> <p>Cayla Craig 3rd has already started using their stress tools and diffuser for a calming corner.</p> <p>Jacinda Gallegos 3rd has already started using the flexible seating options.</p> <p>On Friday the 17th, 3rd grade will be celebrating Friendsgiving and making Stone Soup.</p> <p>Marcie Montoya 2nd, finishing up informational writing and their Thanksgiving unit.</p>

		<p>Robin Duran -Kindergarten is thankful for their grant of printer ink. Kinder is working hard with redistributing students into WIN groups. Kinder is also working on gratitude.</p>
<p>Trunk or Treat Update Fall Grants Update</p>	<p>Kade Kanago - Survey Feedback Recap Jillian Klug Thank you</p>	<p>Great turnout for Trunk or Treat. Kade Kanago presented recap for the Trunk or Treat survey. USPTO is wanting to send surveys. The satisfaction score was 4.6 out of 5. Lots of positive responses based on more cars for the trunk or treat. There were over 70 responses. Encouraging participation. Will increase publicity in increase parent supports. Room for improvement for the flow of the line. Overall positive sentiment of volunteers and friendliness of volunteers. Lots of positive comments about the decorations, concessions and movie. Better marketing about the availability of concessions. Long lines. USPTO will be thinking of ways to make waiting in line more fun, comments about flow and direction of the flow of people. Consideration of signs and more directions for people. Enhanced communication, maybe more physical print outs as opposed to just digitally. Maybe a shorter time. Weather contingency plan.</p> <p>Fall Grants awarded was a little over \$20,000. Most grants have been submitted and product has been received by teachers. Thanks so much all grant committee members.</p> <p>Maddie Miller -5th sent a thank you card to USPTO with pictures of her students their class pet (geko).</p>

<p>Upcoming events</p>  <p>UNIVERSITY SCHOOLS HOLIDAY SHOPPE</p> 	<p>Holiday Shoppe 12/5-12/7 Need volunteers</p> <p>This is the breakdown of the times the kids will be able to shop for gifts.</p> <p>Each Elementary teacher also has the option of signing up for a slot to take their class all day Tuesday and Wednesday so your students should have ample opportunity to participate if they'd like.</p> <p>Tuesday, Dec 5th 09:00 am-2:55 pm By Teacher Sign-up Only Wednesday, Dec 6th 09:00 am-2:55 pm By Teacher Sign up Only Thursday, Dec 7th 09:00 am- 2:55 pm Open to everyone during their lunch recess.</p>	<p>December 5th-7th. Setting up on the 4th. Needing volunteers. Currently there is only time during the day for teachers to sign up their class during the day. Ideally there will one day for time after school. There will be 30 minute time slots. It is open from 9:00-2:55. Requesting parents volunteers for 2 hour blocks. We need more parent and high school volunteers. Thank you Mrs. Duran for having your high school aide sort all of the Holiday Shoppe flyers to be sent home in Friday folders.</p>
<p>Community Dialogue</p>	<p>Floor open to anyone</p>	<p>No responses Volunteer opportunities will be sent out.</p>
<p>Adjournment</p>		
<p>Next Meeting Date</p>	<p>January 25, 2024 @ 7:00 pm</p>	<p>Meeting is adjourned 7:35.</p>