


# USPTO Board Meeting Agenda

August 24, 2023, 7:00 PM

	----- Agenda Topics -----	Time/Notes:
Call Meeting to Order	<p><i>Determine Quorum (5 voting members - according to bylaws, all members have voting rights at the first 2 meetings)</i></p> <p><i>Attendees - Please sign in on the sign-in sheet or on the chat feature; include your child(ren) teachers and advisors</i></p>	Meeting to order at 7:02
Board Introductions	<p>President- Jillian Klug  Vice President - Kade Kanago  Treasurer - Jenni Williams  Secretary - Lauren Martinez</p>	
Review/Approve Minutes	<p>from April 2023  <a href="https://docs.google.com/document/d/16Fpkvb_GWY4b3HzwD8AZ09PEJBdQM3Vz71gJ3VYbdK8/edit?usp=drive_link">https://docs.google.com/document/d/16Fpkvb_GWY4b3HzwD8AZ09PEJBdQM3Vz71gJ3VYbdK8/edit?usp=drive_link</a></p>	<p><i>Motion - Alisha Shultz</i>  <i>Second - Heather Doub</i></p>
Review/Motion to Adopt Agenda		<p><i>Any additions added at this time</i>  <i>Motion - Lauren Martinez</i>  <i>Second - Melissa Stockburger</i></p>
<p>Officer Report's</p> <ul style="list-style-type: none"> <li>● President</li> <li>● Vice President(s)</li> <li>● Secretary</li> <li>● Treasurer</li> </ul>	<p>Jillian - Bylaws  <a href="#">USPTO Bylaws 2023/2024</a>  - Teacher Handbook  2022-23 USPTO Teacher Handbook</p> <p>Jenny - Stock the Staff Lounge</p> <p>Lauren - Teacher Participation Contest</p> <p>1st - Nolke  2nd - Hott  3rd - Mowery</p> <p>Jillian -23/24 Budget   USPTO Financial Statement 06/30/23</p>	<p>A brief review of bylaws, a complete list of bylaws posted on the USPTO website.  Review of stock in the lounge for teachers.</p> <p><b>1st place Nolke</b>  <b>2nd place Hott</b>  <b>3rd Mowery</b></p> <p>Points are allocated based on teacher participation.  Financial statement:  Question about Grants:</p> <p><i>Budget Approval</i>  <i>Motion-</i>  <i>Second-</i></p>
Teacher & Admin Updates	Floor open to any teacher/admin with updates	<p>4th-grade Debore: Working on routines and super thankful for a meeting on Zoom, 4th grade is going well. Excited for the fundraiser Gallegos and Craig in 3rd: Setting up routines, Field trip to Botanic Gardens in Sept. Decorating t-shirts  Kinder: 2 field trips in the fall, setting up routines. The house sorting activity went well.</p> <p>Mr Mazurana: High school is off to a positive start, The band room has changed, and are working of possible solutions. Cross Country meet was hosted, football game was on August 25th.</p>

		<p>Middle School is off to a positive start, with new AP, and great runners for cross country.</p> <p>Elementary: community is loved, ability for that stems from the teachers and parents, seeking volunteers,</p>
<b>Fall Fundraiser</b>	<ul style="list-style-type: none"> <li>● Kickoff - Sept 6th <ul style="list-style-type: none"> <li>○ Middle School Giveaways</li> </ul> </li> <li>● Due Date - Sept 19th</li> <li>● Delivery Day - Oct 19th (Volunteers)</li> <li>● Limo Ride - Oct 25th (Volunteer help)</li> </ul> <p>Trunk-or-Treat: October 27th- More details to come.</p>	<p>The biggest fundraiser is in September</p> <p>Packets are due on Sept 19th</p> <p>Volunteer day</p> <p>Trunk or Treat is Oct 27th</p>
<b>Community Dialogue</b>	Floor open to anyone	<p>Questions about Jr Bulldogs, volunteering, and stock the lounge.</p> <p>More information about how to volunteer, ideas for spreading the word, and reminders about meetings. Utilizing the text updates were suggested.</p> <p>Discussion about using Raise Right and how it supports the school.</p>
<b>Adjournment</b>		The meeting was closed at 7:36.
<b>Next Meeting Date</b>	September 28th @ 7:00 pm	