

# USPTO Board Meeting Minutes

March 23, 2023 7:00 PM

## ----- Agenda Topics -----

		<i>Time/Notes:</i>
<b>Call Meeting to Order</b>	<p><i>Determine Quorum (5 voting members - those who have attended/volunteered at 3 events)</i></p> <p><i>Attendees - Please sign-in on the sign-in sheet or on the chat feature; include your child(ren) teachers and advisors</i></p>	Called to order at 7:01PM
<b>Officer Report's</b> <ul style="list-style-type: none"> <li>• Secretary</li> <li>• Treasurer</li> </ul>	<p>*Approve Minutes from February  <a href="#">February 2023 Meeting Minutes</a></p> <p>*Treasurer's Report  <a href="#">Treasurer Reports</a></p>	<p><i>Motion - Jenny Williams</i>  <i>Second - Kellee Nolke</i></p> <p><i>2 outstanding grants from fall (~\$5,000) that have till April 1st  Amazon Smiles will end this month</i></p>
<b>Teacher &amp; Admin Updates</b>	Floor open	<p>Mr. Mazurana update: Middle School and Elementary are in the middle of conference window; Middle School had a home track meet today; Read Across America day was a huge success; library has opened up again after spring break (still working on furniture); lots of sports have begun for spring</p> <p>Mrs. Duran (1st grade): publishing party for animal books, thanks for USPTO support, Zoo trip will be in May, have been switching students for WIN time, working with new PD/workshop, concert in April</p> <p>Kellee Nolke (Kinder): field trip to Poudre Learning Center and Aven's Village in May; finalized A-Z countdown plan with a theme for each day, music concert will be in April, Incoming Kinder date is April 5th with Kindergarten visit April 14th</p>
<b>Spring Carnival Update</b>	<p>Vendors:</p> <ul style="list-style-type: none"> <li>- Roo Jumps <ul style="list-style-type: none"> <li>- Dunk tank</li> <li>- Bounce houses</li> <li>- Cotton candy machine</li> </ul> </li> </ul> <p>Food Trucks  Code Ninjas booth  Teacher games  Online Basket Auction</p> <ul style="list-style-type: none"> <li>- May 7th- 11th</li> </ul>	Online auction has been very successful and will continue - pickup will still be in the small gym

	<ul style="list-style-type: none"> <li>- Teachers need to submit photos/descriptions of baskets and estimated value to USPTO by May 1st - baskets will need to be at the carnival by 430pm.</li> </ul>	
<b>Spring Grants</b>	<p>Update from Treasurer \$15,000 approved Due March 24th Committee Meeting:</p> <ul style="list-style-type: none"> <li>- need volunteers (1 admin, 1 teacher (not requesting money), 2 parents, all have to have voting rights)</li> <li>- March 27th - March 31st</li> </ul>	<p>Only have 2 submitted so far Will send email this week to set up dates for committee review (on Zoom)</p>
<b>Teacher Appreciation</b>	<p>May 10th? Lunch from Sexy Sammies?</p>	<p>Mrs. Weaver suggested a date of Monday, May 1st or Tuesday, May 9th as all teachers will be in the building those days, will notify staff as soon as the date is set</p>
<b>Open Position Nominations</b>	<p>Vice President Secretary</p>	<p>Nominations (requires 3 consecutive events to be eligible according to the bylaws, exceptions have been made in the past) One nomination has been submitted - Kade Kanago</p>
<b>Community Dialogue</b>	<p>Floor open to anyone</p>	<p>Alisha Shultz and Laura Walker volunteered for the grant committee</p>
<b>Adjournment</b>		<p>7:27 PM</p>
<b>Next Meeting Date</b>	<p>April 28, 2023 @ 7:00 pm</p>	